

TOWN OF STONEHAM

PERMITTING PROCESS FOR OUTDOOR SEATING FOR RESTAURANTS, CLUB BUILDINGS WITH KITCHEN FACILITIES OR PRIVATE ORGANIZATION BUILDINGS WITH KITCHEN FACILITIES

A. Steps to approval of Outdoor Seating Areas:

1. If restaurant, or club facility with kitchen facilities, or organization buildings with kitchen facilities (a) has existing outdoor seating areas that (b) were previously approved by Select Board (for alcoholic beverage consumption and site plan approval), those areas may be used in accordance with Governor Baker's June 1, 2020 guidance with appropriate social distancing and hygiene protocols.

2. If restaurant, or club facility with kitchen facilities, or organization buildings with kitchen facilities (a) has existing outdoor seating areas that (b) were previously NOT approved by Select Board (for alcoholic beverage consumption) and/or DO NOT HAVE Select Board site plan approval, those areas may be used upon the application and issuance by the Select Board of an outdoor food/beverage service permit accordance with Governor Baker's June 1, 2020 guidance with appropriate social distancing and hygiene protocols. See the following process checklist:

Note: If proposal includes a use of public sidewalk for seating then a separate license agreement must be signed with the Select Board.

B. Process Checklist to Obtain Food/Beverage Service Permit for Outdoor Seating:

1. Written application, describing in detail, the proposed area with detailed plan of proposed outdoor seating area must be submitted to Select Board with a copy to Board of Health and Chief of Police.

2. If outdoor seating area includes request to serve alcoholic beverages, applicant must already be licensed, and application must include explanation as to how the proposed area will comply with ABCC outdoor patio guidelines (even if area is not a patio).

3. Select Board will place matter on agenda for Select Board's meeting.

4. Applicant must be available for Select Board's meeting to answer questions of Select Board.

5. Written approval or food service permit is issued by Select Board and filed with Town Clerk.

6. Only after issuance by Select Board and filing with Town Clerk will outdoor seating area be permitted to be used.

7. Approval/Permit will be effective as long as compliance with applicable law, terms and conditions or until November 1, 2020 or date of termination of Governor Baker's Executive Order No. 35.

8. Approval/Permit may be revoked by Select Board for any violation of applicable laws and regulations or violation of any term or condition.

