

**Stoneham Select Board
Meeting Minutes
Tuesday, May 10, 2022
7:00 p.m.**

Open Session

Members Present: George Seibold, Raymie Parker, Heidi Bilbo, Shelly MacNeill (remote)

Also Present: Town Administrator Dennis Sheehan

Call to Order: Seibold called the meeting to order at 7:00 p.m. (To view this meeting in its entirety go to Stoneham TV on Demand available from the Town's homepage at www.stoneham-ma.gov)

Agenda Item 1: Open Meeting Seibold roll called to open the meeting.

Agenda Item 2: Pledge of Allegiance

Agenda Item 3: Certificate of Appreciation Seibold read a certificate of appreciation for Peg Drummey, retiring public health nurse. He thanked Drummey for her 19 years of service. MacNeill thanked Drummey and stated that she helped create the Coalition. Terry Dean, Chair of the Board of Health, thanked Drummey for her service.

Agenda Item 4: Citizens' Comment No comments were made.

Sheehan requested a moment of privilege and read a brief statement regarding the recent indictment of former police officer Joe Ponzio.

Bilbo moved to enter into Liquor Licensing Authority to return to the Select Board. Parker seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 5: Evviva Trattoria – Liquor License Application Attorney Kevin Erikson appeared remotely for Evviva Trattoria. Evviva Trattoria made application for a full liquor license and requested a change of hours allowing it to open at 10:00 a.m. on Sunday to serve brunch. Bilbo asked Erikson for an opening date. Erikson stated that usually build outs take 120 days from full permit, but with construction delays it is harder to predict. Parker asked if the

patio seating is part of service capacity. Kilbride stated that it is part of the service capacity and is reported to the ABCC as such.

Bilbo moved to approve the Evviva Trattoria’s liquor license application. Parker seconded the motion. A roll call vote was taken.

Voting in favor:
George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Parker moved to approve Evviva Trattoria’s change in hours allowing it to open Monday-Saturday 11:00 a.m. to 1:00 a.m. and Sunday 10:00 to 1:00 a.m. MacNeill seconded the motion. A roll call vote was taken.

Voting in favor:
George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 6: Chamber of Commerce – One Day License 5/20/22 This item was postponed upon request of the petitioner.

Agenda Item 7: Aaronap Cellars – Farmers Market License Parker moved to approve Aaronap Cellars application for a Farmers Market license. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:
George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 8: Outdoor Dining Licenses Kilbride stated that this item was placed on the agenda as a placed on the agenda in case the Board needed to vote on an outdoor licensing application and is unnecessary at this time.

Bilbo moved to exit the liquor license authority to return to the Select Board. Parker seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 9: Approve Minutes: 4/26/22; 5/2/22 Parker moved to approve the minutes of 4/26/22. MacNeill seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Shelly MacNeill

Motion Passes (3-0-1 with Bilbo abstaining)

Parker moved to approve the minutes of 5/2/22. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 10: Select Board Calendar Parker moved to approve the Select Board calendar of meetings as presented. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 11: 2022 Appointments Parker moved approve the appointments of Bill Sullivan as the associate member to the Board of Appeals; Bruce Baisch as the alternate member of the

Historical Commission; and Catherine Spinelli as a member of the Memorial Day Parade Committee/Veterans Day Committee. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 12: 2022 Liaison Assignments Parker stated that she wanted to remain as the liaison to the committees that she served last year. Bilbo stated that she and Seibold needed to exchange committees but that she would stay with the Finance and Advisory Board and Capital Committee. MacNeill stated that she would like to remain with the same committees as last year and that this was a tentative list that could be discussed when Select Board Member Pignone is present. Kilbride stated that she would create a tentative list for discussion at the next meeting.

Agenda Item 13: Subcommittee Policy/Subcommittee Formation Bilbo stated that the update to the Subcommittee Policy makes the Citizen Engagement Subcommittee a full committee and she will update her proposal. MacNeill stated that what she drafted and submitted was designed to address the definitional concerns raised by Sheehan. She stated that the subcommittee that she proposed to update that Historical Commissions webpage, would also be a committee and she will continue to work toward updating the information on the webpage. Bilbo moved to accept the Subcommittee Policy. Parker seconded the motion. MacNeill stated that she is in support of the motion, but process must be followed and this policy should come back to the Board one more time for a final reading.

Agenda Item 14: Statement/Policy Regarding Personnel Handbook Bilbo read the statement that was drafted by MacNeill. Bilbo moved to accept the statement. Parker seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Heidi Bilbo
Shelly MacNeill

Motion Passes (4-0)

Agenda Item 15: High School Building Project Update Sheehan stated that the School Building Committee will be meeting with the delegation next Monday, 5/16/22, and they have extended the invitation to other Boards to attend. The ground breaking is tentatively scheduled for 6/15/22.

Agenda Item 16: Tree Warden Discussion Sheehan stated that he met with Tom Brady, Interim Tree Warden and Brett Gonsalves to discuss the needs of the community. He stated that the number of hours that will be necessary for a Tree Warden are difficult to predict given that the work load fluctuates. Sheehan stated that Brady believes that with the current division on labor things are working for the Town. Sheehan researched similar sized communities and generally the DPW director serves in the role of Tree Warden or the position is split between many roles. With respect to sharing the position, Sheehan reported that he did not have a good response as many communities are utilizing personnel in multiple roles.

Parker stated that she would love to see a combined Conservation Agent and Tree Warden position, though she acknowledged that appointment would require two separate boards. Sheehan stated that most towns have a stand-alone Conservation Agent. Ellen McBride stated that a Conservation Agent requires a lot of training. MacNeill stated that it sounds like we need 2 separate positions. Parker stated that the Board needs to move forward and be in compliance with the tree by law. Bilbo stated that she would like to keep Brady, allow the individual from DPW to get trained and train with Brady, and that the Conservation Commission to move on with its search. Sheehan stated that there is money in both personnel and contracted services for these positions.

Susan Keeler stated that the Board needs to focus on what is best for the Town and in compliance with the by law. She stated that the Tree Warden must be appointed by the Board for three years and then the Tree Warden can appoint a deputy. She stated that what may be working is not what this community wanted and not the intention of the by law. She also requested that the Board appoint a liaison to the Tree Committee.

Parker asked Sheehan to inquire as to whether Brady would be willing to be appointed by the Board. Bilbo stated that she would take a first pass at the job description in case we need to advertise for the position.

Agenda Item 17: Town Administrator's Report Sheehan thanked all those who participated in Town Meeting. He stated that the Town submitted the MVP grant application. He stated that the arena's roof project will be starting shortly. He continued that DPW paved several streets this week. Sheehan stated that Maureen Buckley and Chief McIntyre have been working on the Memorial Day parade route.

Agenda Item 18: Non-Deliberative Announcements and Scheduling Parker stated that there is a Pride event on the common on 6/17/22.

Agenda Item 19: Adjourn Bilbo moved to enter executive session to investigate charges of criminal misconduct or to consider the filing of criminal complaints pursuant to General Laws, c. 30A, sec. 21(a)(5). Parker seconded the motion. A roll call vote was taken.

Voting in favor:

George Seibold
Raymie Parker
Heidi Bilbo

Shelly MacNeill

Motion Passes (4-0)

Respectfully submitted,

Dava Feltch Kilbride, Office Manager